

OFCAF PROJECT REPORTING FORM

Ultimate Recipient Name: _____

Project Number: _____

BMP's: _____

Effective Date: _____ Current Date: _____

1. Project Activities and Accomplishments

Please confirm what activities listed were completed based on the project BMP requirements. Only answer questions related to your projects BMP's

	Activity	Yes	No	N/A
Cover Cropping				
Nitrogen Management				
AGM				
Required for All				

2. Changes / Challenges / Results

If there were significant changes to the work plan, please describe those changes and indicate why they were required. If any expected results of your project were not achieved, please indicate why they were not achieved.

What challenges did you face, what solutions were implemented during the life of the project? Consider obstacles, delays, impacts on work plan, timeline, budget, and resources levered. Describe how your organization adjusted accordingly.

Provide any other information in regards to results obtained from this project, positive or negative, expected or otherwise.

Will the activities adopted through this project be continued in the future. If yes, describe how they will continue, if no why?

Note: Please attach all invoices and receipts for all project expenses to this document

3a. Final Report on Project Budgeting and Financing

Total Project Funding

Contributor	Cash	In-Kind
TOTAL		

3b. Project Budgeting and Financing Discrepancies

Please explain any significant discrepancies between the expected and actual amounts in your cash flow statement.

4. Supporting Documents

Please list any other information you are including with this report (eg. photos, invoices, receipts, labour costs, hours paid out).

PID#	Expected Acreage	Actual Acreage
TOTAL		

5. Feedback

Are there any further comments you would like to make in regards to the OFCAF program funding?

Prepared and Certified Accurate by: _____

Reviewed by PEIFA:

Ultimate Recipient: _____

Name: _____

Signature:

Date: _____

Date:

This report is required per section 8 of the agreement between the above-noted Ultimate Recipient and PEIFA